

## NOTICE

### School Health and Related Services (SHARS) REMINDER of Important Training Dates

Due to the transition to the newly redesigned State of Texas Automated Information Reporting System (STAIRS), **all users** must undergo training this year before their accounts in the new system will allow them to submit a Cost Report.

- **Cost Report Trainings (all districts):** The Cost Report training time frame has not changed- all SHARS Cost Report trainings will still be held annually from January- March. The available training dates are noted here.

#### TEXAS HEALTH AND HUMAN SERVICES COMMISSION (HHSC) 2019 Federal Fiscal Year (FFY)

##### School Health and Related Services (SHARS)

Date	Program	Mode	Type	Start	End	Session #
1/7/2020	SHARS	Webinar	Initial	9:00 AM	3:00 PM	2731199378514373122
1/28/2020	SHARS	Webinar	Initial	9:00 AM	3:00 PM	3734145298069383426
2/11/2020	SHARS	Webinar	Initial	9:00 AM	3:00 PM	1754432830816856834
2/18/2020	SHARS	Webinar	Initial	9:00 AM	3:00 PM	814814382975311874
3/4/2020	SHARS	Webinar	Initial	9:00 AM	3:00 PM	6779436265241559810
3/24/2020	SHARS	Webinar	Initial	9:00 AM	3:00 PM	2595144710181883906

Please refer to the complete [2019 Cost Report training schedule](#) for available dates and links to register for training.

For questions, please call the SHARS helpline at (512) 730-7400 or email us at [ra\\_shars@hhsc.state.tx.us](mailto:ra_shars@hhsc.state.tx.us).

For help with STAIRS, contact the Fairbanks Information Center at 888-321-1225 or [info@fairbanksllc.com](mailto:info@fairbanksllc.com).